

## **Store Manager**

### **SUMMARY OF JOB:**

STORE MANAGER WILL BE EXPERIENCED IN BUILDING AND MOTIVATING A TEAM, HAVE STRONG LEADERSHIP SKILLS, CUSTOMER SERVICE EXPERTISE, AND HAVE RESTAURANT, CONVENIENCE, OR GROCERY INDUSTRY EXPERIENCE. THE ROLE OF A STORE MANAGER IS TO LEARN TO EFFECTIVELY RUN DAY-TO-DAY OPERATIONS OF THE ASSIGNED STORE, ASSIST IN ACHIEVING SALES AND PROFITABILITY GOALS, AND TO DEVELOP TEAM MEMBERS WHILE LEARNING AND CULTIVATING OUR MISSION OF CECIL K'S WAY.

### **BENEFIT PACKAGE:**

- 401-K PLAN???
- Any other BENEFITS???
- VACATION

### **RESPONSIBILITIES**

- ENSURE THAT WORK ENVIRONMENT IS CLEAN AND SAFE.
- RECRUIT, TRAIN AND EVALUATE STAFF; SUPERVISE ALL TEAM MEMBERS
- SOLVING CUSTOMER COMPLAINTS, ENSURING CUSTOMERS NEEDS ARE MET IN THE TRUE FASHION OF CECIL K'S WAY
- MARKETING CAMPAIGNS
- TRACK MONTHLY SALES AND TRENDS FOR BUSINESS FORECASTING
- ADJUST DAILY SCHEDULE FOR SHIFT PERSONNEL FOR OPTIMAL EFFICIENCY
- COMPLY WITH FEDERAL, STATE AND LOCAL LAWS.
- DISPOSE ALL OUTDATED AND SPOILED PRODUCE, WHICH IS NO LONGER SUITABLE FOR SALE.
- MONITOR AND CONTROL ALL PROCUREMENT COSTS AND EXPENSES ACCORDING TO THE BUDGET LIMIT.
- ENSURE CUSTOMER SATISFACTION BY RESOLVING CUSTOMER CONCERNS AND PROBLEMS IN TIMELY MANNER.
- WORK WITH STORE MANAGER ON HIRING, EVALUATION AND OVERALL SUPERVISION OF DEPARTMENT PERSONNEL.

### **KNOWLEDGE SKILLS:**

- MANAGERIAL EXPERIENCE (3 YEARS) IN THE GROCERY OR RESTAURANT INDUSTRY - REQUIRED
- RETAIL MANAGEMENT DEGREE - PREFERRED
- ABILITY TO TAKE INITIATIVE
- MUST POSSESS EXCELLENT ORAL AND WRITTEN COMMUNICATION SKILLS
- BASIC COMPUTER SKILLS
- MUST BE ABLE TO LIFT 40 LBS

Job Type: Full-Time

Salary: ???? / Year